

CURRICULUM VITAE

A. PERSONAL INFORMATION

NAME: SITATI ASHA MUTENYO
DATE OF BIRTH: 12th December, 1985
NATIONALITY: Kenyan
MARITAL STATUS: Single
GENDER: Female
RELIGION: Christian
LANGUAGE: English, Kiswahili and Luhya (Tachoni and Bukusu)
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OBJECTIVE

Having worked in and been exposed to different aspects of Environmental natural resource management, I am now prepared to participate as fully as possible in mitigating global ecological problems. I want to remain relevant to development issues by continuing to build on my ability to create rapport with different people and communities. This is demonstrated by my choice of career.

My experience in research has crystallized my long held conviction that environmental science is relevant to solving the important livelihood issues that many rural communities face. I am therefore seeking to work in an organization that promotes career advancement and upward mobility through different challenges and growth in diversified environments and projects.

PERSONAL ATTRIBUTES

- Principle driven, hardworking, leader by example
- Self-motivated and highly analytical by orientation
- Strong believer in capacity building, derive satisfaction from steering others towards attaining their highest set goals

B. PROFESSIONAL SKILLS ACQUIRED

I am specialized in Environmental science with knowledge in:

- Natural resource management
- Environmental impact assessment (EIA)
- Environmental auditing(EA)
- Solid waste management
- Water supply and sanitation
- Disaster mitigation and management
- Environmental planning and management
- Environmental policy and management
- Research methods
- Water Quality Monitoring and
- Remediation
- Environmental law

C. PERSONAL SKILLS AND COMPETENCES

- Good communication skills. Can express myself very well in both written and spoken English and Kiswahili
- A very good listener and keen to details
- Mentally organized with conscious prioritization of things
- Physically organized
- Very good time manager
- Able to multi-task, work under pressure with very minimal supervision
- Computer skills include:
 - Desktop Publishing Spreadsheets And Databases
 - Information Systems Analysis And Design
 - Web Design And Publishing
 - Management Information Systems
 - Database Management Systems - Lab
 - Internet Computing
 - Multimedia Graphics
 - Electronic Commerce
 - Statistical Analysis With SPSS
 - Information Technology And Society
 - Internet Security And Controls
 - Electronic Commerce
 - Statistical Analysis With SPSS

D. WORKING/ RESEARCH EXPERIENCE/ TRAININGS

Tobacco-to-Bamboo Research Project

April, 2010 to date

Research Assistant

Tobacco-to-Bamboo Research Project is an IDRC-Canada, funded 6 year research project which is geared towards diversifying livelihoods of Tobacco farmers in Kenya. The project is focusing on how tobacco production can be controlled through the diversification of household livelihood strategies among tobacco small-holder farmers. The study is investigating the existing potential of introducing Bamboo as an alternative and viable crop in the South Nyanza region. The vision of the project is to turn-around the dependence of local livelihoods on tobacco to bamboo cultivation in the long term and protect the environment from further degradation.

Responsibilities:

- Implementing administrative procedures, organizing, supervising, and providing support to all the staff and partners across a number of administrative functions.
- Field coordination, data collection and analysis, report writing and documentation of project reports

- Scientific reports and papers writing and dissemination using project website (www.tobaccotobamboo.org), Resource books, Field Manual books, Posters, Bronchures, conference news sheets, information news leaflets, newsflashes, newsletters, policy briefs, publications and periodical reports.
- Handling petty cash and preparing weekly financial statements for the project.
- Communicating to partners and staff and making correspondences.
- Ensuring that all project's website assets, documents and other regulatory documents are up to date and well filed.
- Other duties as assigned by the Project Leader

Africa Waste and Environment Management Centre

May, 2010 to Date

Associate expert

Africa Waste and Environment Management Centre (AWEMAC) is a firm mandated to exercise Environmental Consultancy and training. It provides technical expertise in matters related to, and affecting the environment. The Firm's main tool of action is the Environmental Management and Co-ordination Act (EMCA), and other related Acts.

Responsibilities:

- Data collection and processing
- Assisting in carrying out Environmental Impact Assessment (EIA), Environmental Auditing (EA) and Resettlement Action Planning
- Other duties as assigned by the director and administrator.

OTHER WORK EXPERIENCES

Attended a National Bamboo workshop at African Wildlife Foundation (AWF) Conservation Center in Karen on 5th July, 2011. This was organized by AWF in partnership with the Interim Coordinating Secretariat (ICS) for the Mau Forest in the Office of the Prime Minister to deliberate on bamboo production and development in Kenya.

Trained in Global Tobacco Control: Learning from the Experts, from John Hopkins Bloomberg School of Public Health and acquired a certificate of Completion for the same.

Attended a training workshop on Bamboo Propagation, Farm management, Harvesting, Treatment and Preservation held at Africa Bamboo Centre(ABC) in Kisumu from 14th to 18th February, 2011. This was sponsored by International Network for Bamboo and Rattan (INBAR). I was awarded a certificate of participation for the same.

Acted as a field assistant in the baseline survey of Homa Bay Integrated Solid Waste Management (HISWM) and later in the formulation of a five-year Integrated Solid Waste Management Strategy 2010-2015. This was funded by the UN-HABITAT.

Attended a two-day Consultative Stakeholders Workshop facilitated by UN-HABITAT in Homa Bay (Hotel Twin Tower) for the formulation of Integrated Solid Waste Management for Homa Bay town.

Participated in the Community Cleanup held at Maseno University in February, 2009 and was awarded a certificate of participation.

Participated in environmental awareness and clean-up exercise at Luanda Market in October, 2008 and was awarded a certificate of participation.

Participated in a training workshop on Gender Mainstreaming in Higher Education at Maseno University in May, 2008 and was awarded a certificate of participation.

Participated in Environmental awareness campaign at Hobunaka secondary school, Luanda in May, 2008 and was awarded a certificate for outstanding participation.

Acted as a polling clerk in December, 2007 General elections and was awarded a certificate of Service

Participated in creating environmental awareness at Ebusakami Secondary School in March, 2007 and was awarded a certificate for outstanding participation.

E. EDUCATIONAL BACKGROUND

Master of Arts, Environmental Planning and Management

May 2011 to Date

University of Nairobi

Bachelor of Science (Environmental Science with IT)

Sept.2006- Dec. 2010

Maseno University, Kenya

Passed with Second Class Honors (Upper Division)

Kenya certificate of Secondary Education (KCSE)

Feb.2000- Nov. 2004

Namawanga Girls High School, Webuye, Kenya.

Passed with Grade B+

F. RESPONSIBILITIES

Sept 2006- April 2010: Class representative, Maseno University Environmental Students Association (MUESA)

Sept. 2006- April 2010: Class representative, Environmental Science class of 2006, Maseno University.

Sept. 2007- Sept. 2008: Organizing Secretary, Maseno University Students from Western Province Association (MUSWEPA)

2002- 2003: School captain, Namawanga Girls High School

G. MEMBERSHIP

Member of Environmental Conservation for Sustainability (ECOS), an environmental Conservation lobby group in Kericho District, since May, 2008. I was awarded a certificate for partnership with ECOS in May, 2008.

Associate member, Africa Waste and Environment Management Centre (AWEMAC) since May, 2010

H. HOBBIES

- Watching documentaries
- Fieldwork
- Nature walks
- Research and reading research journals
- Listening to music

I. REFERENCE

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